

Little Flower Union Free School District  
Board of Education Regular Meeting  
September 28, 2020  
District Offices -Virtual – 4:00 p.m.

Charles Drexel, President  
Joseph Delgado, Vice-President  
Marilyn Adsitt  
Frank Caliguiri  
Corinne Hammons  
Nancy Hancock  
Grace LoGrande  
Bridgette Waite

MEMBERS PRESENT

Raymond Fell

MEMBERS ABSENT

Harold J. Dean, Superintendent  
Philip Kenter, School Business Administrator  
Robert Scappatore, Principal  
Michael Gordon, Asst. Principal/Director of Special Ed.  
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Drexel called the meeting to order at 4:05p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

President Drexel administered Member Oath to Frank Caliguiri and welcomed him to the board.

2. 4:07 p.m. J. Delgado moved, N. Hancock seconded, carried 8-0 to enter Executive Session to discuss legal matters.

EXECUTIVE SESSION

R. Scappatore, M. Gordon, K. Nolan, and P. Kenter left meeting.

4:25 p.m. M. Adsitt moved, B. Waite seconded, carried 8-0 to end Executive Session.

R. Scappatore, M. Gordon, K. Nolan, and P. Kenter returned to meeting.

3. President Drexel welcomed all.

BOARD PRESIDENT'S  
REPORT

- Superintendent Dean and Vice-President Delgado will be attending the NYSSBA Virtual Convention being held October 28, 2020. There is need to elect a voting delegate.

SUPERINTENDENT'S  
REPORT

4. Superintendent Dean reported on the following items:

• **District News –**

- Summer Enrollment Breakdown – Details of summer enrollment by sending district or agency provided.
- Reopening Plan – Reopening plan has been submitted to state and board adoption as a live document, to be updated as necessary.
- DOH Daily Reporting Template – Reporting fields for daily submission to DOH to populate statewide dashboard.
- Enrollment Update – Details of students from sending districts and agencies.
- Federal Grant Applications 2020-21 – Consolidation application for federal Title I-A, I-D, II-A and IV-A submissions, ESSER and IDEA Section 611 submissions
- Special Acts Accountability – Anticipated accountability model in development for Special Acts under ESSA.
- Autism Modification Request – Packet submitted to NYSED to add autism as an approved classification for enrollment.
- Day Student Regional Need Application – Packet submitted to NYSED to establish regional need to increase day student capacity.
- Erie 1 BOCES Policy Update – Initial review documents as part of board policy manual updates

C. Drexel called for sub-committee to review policy manual for updating. Committee members: F. Caliguiri and G. LoGrande, N. Hancock (backup).

Library dedication to be held when able to hold public gathering. Superintendent Dean will order a plaque and picture for display.

• **Statewide Updates –**

- LIEC Survey 2020-21 – Fiscal impact survey of districts by the Long Island Education Coalition
- LGS-1 – Record retention manual in effect January 1, 2021 for all local governments.

PRINCIPAL'S  
REPORT

5. R. Scappatore reported on the scheduling changes that are in effect to provide for the building to be empty and cleaned during the school day. Social/Emotional component has been built into schedule. Daily practice is to have a morn/after check-in/check-out. Continuing to follow Sanctuary Model. Schedule adjustments are designed to continue meeting student Needs.
- Safety guidelines implemented. Elementary & Middle School full day with an hour lunch, 5 days week. High School alternating days between virtual and classroom. Virtual program is set up in cottages. Teachers are available through day for needed help. Some day students are on a full virtual program.

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|-----|---|----------------------|
| 6.  | M. Gordon reported on the current enrollment of 111 students, with 83 intake packets – 13 new students realized. Screenings are scheduled for the upcoming weeks. | DIRECTOR'S<br>REPORT |
| 7.  | C. Hammons moved, J. Delgado seconded, carried 8-0 to approve the consent agenda  | CONSENT AGENDA       |
| 7.1 | C. Hammons moved, J. Delgado seconded, carried 8-0 to approve minutes of the Organizational and Regular Meetings of Tuesday July 7, 2020.                         | Minutes              |
| 7.2 |   | Financials           |
| b.1 | C. Hammons moved, J. Delgado seconded, carried 8-0 to accept the Treasurer's Reports for the months of June, July and August 2020.                                | Treasurer's Report   |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the months of:<br>July 2020: WN-1, WN-2, WN-3<br>August 2020: WN-5, WN-6, WN-7              | Schedule of Bills    |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the months of June 2020 and August 2020.   | Budget Status Report |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 8/31/20.   | Accounts Receivable  |
| b.5 | C. Hammons moved, J. Delgado seconded, carried 8-0 to accept the Claims Audit Report for the month of July 2020.  | Claims Audit Report  |
| b.7 | The Board President acknowledged receipt of the proposed General Fund Budget Transfers for the month of July 2020. (see attached)                                 | Budget Transfers     |

- 7.3 none at this time CSE Recommendations
- 7.4 C. Hammons moved, J. Delgado seconded, carried 8-0 to approve PERSONNEL the following personnel items:
- a. Abolish the Guidance Counselor position, 0.4 FTE, effective September 1, 2020. Staffing Positions  
Establish one Guidance Counselor position, 0.6 FTE, effective September 1, 2020.  
  
Abolish one School Social Worker position, 0.5 FTE, effective September 1, 2020.  
Establish one School Social Worker position, 0.6 FTE, effective September 1, 2020.  
  
Create a new 12 month part-time civil service position, School Attendance Aide, effective September 1, 2020.  
  
Create three new 12 month part-time civil service positions, Custodian I, effective September 1, 2020.
- b. Child Care Leave Employees Leaving District F/T Temporary  
Lauren Seiden, Speech Teacher, for a period tentatively starting November 1, 2020 through April 1, 2020 (use of sick leave allocation, any remaining balance unpaid).  
  
FMLA  
Karen Errico, Scholl Psychologist, for a 12 week period starting September 3, 2020 through November 30, 2020 (use of sick leave allocation, any remaining balance unpaid) per recommendation of doctor under ADA.  
  
Kristen Kestel, Teaching Assistant, for a 12 week period starting September 3, 2020 Through November 30, 2020 (use of sick leave allocation, any remaining balance unpaid).
- c. Michelle Fuentes, Guidance Counselor, effective September 1, 2020 Certification School Counselor, salary and benefits per LFTA Contract (MA Step 1). Employees Entering District P/T Permanent

- d. Michelle Fuentes, School Attendance Aide, effective September 1, 2020, hourly at \$19.20/hr Employees Entering District P/T Permanent
- e. Substitute School Psychologist – per diem at \$307.00 Robert Maire Employees Entering District P/T Temporary
- f. Position Employees Additional Appointments Stipends 2020-21  
Student Resource Coordinator Gregory Dates  
SSEC Coordinator James Mercurio  
Data Coordinator Justine Samuelson
- g. Teacher Aides – hourly at \$15.50/hr Employees Entering District P/T Temporary  
Shakira Allen Michelle Nizza  
Joshua Boerum-Ruhl Ceara-Sineade Nolan  
Ruth Collier Kathryn Peterson  
Christine Engelbert Robert Piecuch  
Carla Gitto Mikayla Policastro  
Margaret Jongebloed Roni Schunk  
Patricia Lestrangle Ryan Sloan  
Brian Lopez Jason Slote  
Dean Marshall Nicholas Velasquez  
Brendan McMahon Delaney Vu
- Teacher Aides – hourly at \$16.00/hr  
LaVerne Brown  
Barbara Wright
- Teacher Aides – hourly at \$16.50/hr  
Tabbatha Smith
- Custodian I – hourly at \$16.00/hr  
Paul Maggio  
Robert Piecuch (substitute)  
Richard Scappatore  
Robert Stephen Zawolick



- h. Approve temporary rate increase for Nicholas Velasquez while acting as Teaching Assistant to hourly at \$19.20/hr. Temporary Salary Change

Approve temporary rate increase for Brendan McMahon while acting as Teaching Assistant to hourly at \$19.20/hr.

Approve temporary rate increase of \$60/day for Kenneth D'Alessio while substituting as Business Teacher.

8. NEW BUSINESS

- 8.1 C. Hammons moved, G. LoGrande seconded, carried 8-0 to appoint J. Delgado as Voting Delegate to the NYSSBA Convention, October 31, 2020. NYSSBA Voting Delegate

- 8.2 B. Waite moved, M. Adsitt seconded, carried 8-0 to approve the following 2020-1 Reopening Plan: Reopening Plan 2020-21 School Year

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Re-Opening Plan developed for the Little Flower Union Free School District for the 2020-2021 school year and hereby authorizes the Superintendent of Schools to amend, modify and/or update the Re-Opening Plan as needed subject to further Board approval in the event of substantial revisions to the Plan.

- 8.3 N. Hancock moved, M. Adsitt seconded, carried 8-0 to approve the Consultant Services Agreement between the Little Flower UFSD and Ann O. Romeo, effective July 1, 2020 to June 30, 2021. Consultant Services 2020-21 School Year

- 8.4 N. Hancock moved, M. Adsitt seconded, carried 8-0 to approve the Consultant Services Agreement between the Little Flower UFSD and William Glasshagel, effective July 1, 2020 to June 30, 2021. Consultant Services 2020-21 School Year

- 8.5 C. Hammons moved, M. Adsitt seconded, carried 8-0 to adopt the Emergency Response Plan for 2020-21 school year. Emergency Response 2020-21 School Year

9. BOARD POLICIES

- 9.1 J. Delgado moved, B. Waite seconded, carried 8-0 to approve the following written policy for a "first reading": Board Policies - First Reading

#5676 Privacy and Security for Student Data and Teacher and Principal Data

10. Welcome to board member F. Caliguiri. BOARD FORUM  
Congratulations to all for a smooth and healthy start to the new year.  
Commend all for their efforts in such a difficult time.
11. At 5:15 p.m., N. Hancock moved, G. LoGrande seconded, ADJOURNMENT  
carried 8-0 to adjourn.

Respectfully submitted,



Kathleen A. Nolan  
District Clerk

Approved: October 26, 2020